JARAMOGI OGINGA ODINGA UNIVERSITY OF SCIENCE AND TECHNOLOGY
OFFICE OF THE REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)

From: REGISTRAR (ASA) Date: 21ˢᵗ July, 2025

To: *First Year's Freshers* Ref: *JOOUST*/AA/R/A/1/1/Vol.6

SUBJECT: PROCEDURE FOR DOWNLOADING OF ADMISSION LETTER AND ACTIVATION OF STUDENT PORTAL

Step 1: Downloading Admission Letter
  i.   Visit: *www.jooust.ac.ke*
  ii. Click download admission letter
  iii. Enter your KCSE index number and the Year: e.g 1234567/2024
  iv. Download the letter and the attachments

Step 2: Activating a student portal
  i.   Visit: *www.jooust.ac.ke*
  ii. Click Admission Portal
  iii. Login as Government Sponsored Students (KUCCPS)
  iv. Fill in your bio-data from (follow steps 1 to 5)
  v.   Submit biodata to initiate the activation of your student portal

Step 3: How to apply for Government Scholarship, loan and bursary to support your university education
  i.   Visit the official Scholarship and loan application portal at *www.hef.co.ke*
  ii. Follow the application steps (*attached.)*

DR. MICHAEL NGALA, PhD.
REGISTRAR (ACADEMIC & STUDENT AFFAIRS)
Copy to: Vice Chancellor
          DVC (ASAR),
          DVC (PAF)