**Application Form**

**National Multiplication Training 2025/2026**

Please fill in your personal information and attach the requested documents to your application.

The last day of application is **26th September 2025**

Female candidates and persons with disabilities (PWDs) are strongly encouraged to apply.

For any questions, please contact the training committee on: [**diesnmtkenya2026@gmail.com**](mailto:diesnmtkenya2026@gmail.com)

Please type in **UPPERCASE LETTERS**.

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**Title**

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**First Name**

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**Family Name**

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**Position**

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**Field of Specialty**

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**Institution (University)**

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**Department**

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**Phone Number**

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**Email**

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**Nationality**

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**Date of Birth**

**Sex** **☐** Male **☐** Female **☐** Prefer **not to say ☐** Other **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Disability Status (if applicable):  
☐ Yes (please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
☐ No**

**Education at universities or colleges**

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| **From - to** | **Institution** | **Degree(s) or Diploma(s) obtained** |
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**Professional experience**

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| **From - to** | **institution** | **Position** | **Short Description** |
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**Extensive description of tasks performed in managerial/coordinative/administrative position in the field of university management.**

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**Information on the size of the faculty/department/institute you are currently working in.**

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**Number of employees you are currently responsible for**

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**Language Proficiency**

**Is English your primary language of instruction at your institution?**

**☐ Yes**

**☐ No**

**Rate your competence in English on a scale of 1 to 5 (5 – Excellent, 1 - Basic)**

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| **Reading** | **Speaking** | **Writing** |
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**Other skills (e.g., project management, etc.)**

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**Have you undergone any training related to sustainability?**  
☐ Yes  ☐ No  
If yes, please provide a brief explanation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Former scholarships**

**☐** **from DAAD (please specify)** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**☐** **others from German institutions (e.g., Alexander von Humboldt)** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**☐** **other national or international scholarships (please specify)** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Have you already participated in one of the DAAD DIES training courses (e.g., UNILEAD, Management of Internationalization, National Multiplication Training, course for proposal writing etc.)?**

**☐** **Yes**

**Please specify** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**☐ No**

**Specify experience abroad:**

**(Please indicate country and year and, if applicable, institution visited and sponsoring body)**

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| **Country** | **Year** | **Institution** **Visited** | **Sponsoring** **body** |
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**Training/Seminars with relevance to higher education management.**

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| From - to | Provider position | Short description |
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**Membership of professional bodies, academic honors etc.**

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**Other relevant information (e.g., publications)**

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**References**

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| Title & Name | Position | Institution | e-mail |
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**Place and Date** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Please send your application including:**   1. Filled-in application form 2. Curriculum Vitae (max. 2 pages) highlighting academic and administrative roles. 3. Letter of motivation (clearly stating reasons for applying max. 1 page) 4. A two-page concept paper outlining the proposed change project, aligned with the training themes and highlighting sustainability. 5. A copy of your appointment letter as Dean, Head of Department, Director or Section Head. 6. Letter of institutional support from university leadership 7. Organization chart of the university (showing the section where the candidates are working) 8. Signed declaration committing to attend all phases of the training, to pay participation fee of KES 15,000/= and to meet own transport costs to and from training venue.   **Online, until Friday, 26th September 2025, 5:00 PM EAT** |