



**JARAMOGI OGINGA ODINGA UNIVERSITY OF SCIENCE AND TECHNOLOGY
DIVISION OF ACADEMIC, STUDENT AFFAIRS AND RESEARCH**

**2nd GRADUATION ANNOUNCEMENT
FOR THE 11th GRADUATION CEREMONY**

1. GRADUATION DATE

Jaramogi Oginga Odinga University of Science and Technology wishes to inform **ALL** candidates who qualified for the conferment of various degrees and award of diplomas and certificates of Jaramogi Oginga Odinga University of Science and Technology in the 2022/2023 Academic Year, that the 11th Graduation Ceremony will take place on **Friday 22nd March 2024** starting from 8.30 am at the Main Campus, Bondo. All Graduands and guests should be seated by 8.00 am. All those students who would qualify for graduation are informed as follows:

2. VERIFICATION OF NAMES

- ❖ All prospective graduands are advised to liaise with their respective Deans of Schools to confirm if their names are in the graduation list and also ensure the correctness of their names as would be desirable in the certificates. Provisional Graduation list is available on the University website www.jooust.ac.ke. Note that this list has been submitted to Finance Department for fee clearance. Those who will not have cleared fees, including graduation fees will have the names removed from the list by **5.00pm on Wednesday, 6th March 2024**.

- ❖ The correct order of names is:
(*Surname/Family Name*) (*First name*) (*Other names*)

Note: Initials are not allowed. Note that after the certificates have been printed out, requests for changes in the order of names will attract a penalty.

- ❖ The deadline for correction of names and confirmation of names in the graduation lists is strictly 5.00pm on **Wednesday, 6th March 2024**. Corrections should be sent to racademic@jooust.ac.ke.

3. FEE PAYMENT

i) TUITION FEES AND OTHER CHARGES

- ❖ Prospective graduands should ensure that they have cleared all fees and charges owed to the University. Only those who have cleared all fees and any other charges will be included in the final graduation booklet and be allowed to graduate.

ii) GRADUATION FEE

Graduands will be required to pay a non-refundable graduation fee as indicated below:

- ❖ PhD - Kshs.6,000/-
- ❖ Masters - Kshs.5,000/-
- ❖ Bachelors - Kshs.4,000/-
- ❖ Diploma - Kshs.3,500/-
- ❖ Certificate - Kshs.3,000/-

4. FILLING OF CLEARANCE FORMS

- ❖ It is a mandatory for students to fill the official clearance forms ONLINE. The clearance forms are available in the student's portal for students who have successfully cleared their studies and paid full fees and all other charges. The Clearance form, duly filled must be produced during gown collection before graduation and certificate/Transcript collection thereafter.
- ❖ Candidates who had completed their studies previously but could not graduate in previous graduation ceremonies are expected to apply for graduation upon clearing fees and meeting all other University requirements by filling the graduation intent form: REF: JOOUST/RAA/G/F.45. The graduation intent form plus fee statement signed by Finance Office should reach the Registrar Academic and Student Affairs latest by **Wednesday, 6th March 2024**.
- ❖ For enquiries contact the undersigned on: phone no:

Phone: **057205 81 35** or **0572058135** or call your respective Deans of Schools.
Email: racademic@jooust.ac.ke.

The advert is also available on the University website: www.jooust.ac.ke

REGISTRAR ACADEMIC AND STUDENT AFFAIRS