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| --- | --- |
| **Process** | Management of Sports Activities |
| **Purpose** | Ensure efficient and effective management of sports activities interests in the University |
| **Output** | Active and healthy University population |
| **S/No** | **Activities** | **Inputs** | **Risks** | **Risk Level** | **Risk Impact** | **Mitigation** | **Opportunity** | **Action** |
| 1 | Registration of JOOUST students for sports  | Personnel | Unqualified staff | Low | High | Employing qualified | Online registration | Automation |
|   | activities | Time | Lack of stock |   |   | staff | Train staff | Training |
|   |   | Stationery | Overcrowding |   |   |   |   |   |
|   |   |   |   |   |   |   |   |   |
| 2 | Election of students sports council | Personnel | Lack of enough staff | Medium | High | Train existing staff | Training | Training |
|   |   | Time | Unqualified staff |   |   | Employ additional and  |   |   |
|   |   | Stationery | Students unrest |   |   | qualified staff |   |   |
|   |   | Security |   |   |   | Early security  |   |   |
|   |   |   |   |   |   | arrangement |   |   |
|   |   |   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |   |   |
| 3 | Intra-Mural | Personnel | Unqualified satff | Medium | High | Train existing staff | Training | Training |
|   |   | Stationery | Lack of stock/finances |   |   | Timely reoders | Recruitment |   |
|   |   | Time | Disapproval |   |   | Employ qualified staff | Adoption of best |   |
|   |   | Finances | Students unrest |   |   | Budgetary allocation | practices |   |
|   |   | Approval |   |   |   | Early security  |   |   |
|   |   | Security |   |   |   | arrangement |   |   |
|   |   |   |   |   |   |   |   |   |
| 4 | Extra-Mural | Personnel | Unqualified staff | Medium | Low | Train existing staff | Training | Training |
|   |   | Time | Lack of stock/finances |   |   | Employ qualified staff | Adoption of best |   |
|   |   | Stationery | Students unrest |   |   | Budgetary allocation | practices |   |
|   |   | Approval |   |   |   | Early security  |   |   |
|   |   | Finances |   |   |   | arrangement |   |   |
|   |   | Security |   |   |   |   |   |   |
|   |   |   |   |   |   |   |   |   |
| 5 | Games & Training Practices | Personnel | Unqualified staff | Medium | High | Train existing staff | Training staff | Training |
|   |   | Time | Worn out sports wear |   |   | Employ qualified staff | Best practices |   |
|   |   | Equipment | Lack of first aiders |   |   | Early arrangment for |   |   |
|   |   | Medical personnel |   |   |   | medical staff |   |   |
|   |   |   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |   |   |
| 6 | Borrowing sports kits & equipment | Personnel | Unqualified staff | Medium | Low | Timely orders | Training | Training |
|   |   | Stationery | Lack of stock |  |  | Train existing staff |   |   |
|   |   | Time |   |   |   | Employ qualified staff |   |   |
|   |   |   |   |   |   |   |   |   |
| 7 | Returning of borrowed sports wear | Personnel | Unqualified staff | Low | Low | Timely stock | Training | Training |
|   |   | Stationery | Lack of stock |   |   | Train existing staff |   |   |
|   |   | Time | Lost items |   |   | Employ qualified staff |   |   |
|   |   |   |   |   |   | Surchrge for loses |   |   |
|   |   |   |   |   |   |   |   |   |
| 8 | Resource mobilization | Personnel | Unqualified staff | Low | High | Timely stock | Training | Training |
|   |   | Time | Lack of stock/finances |   |   | Train existing staff | Best practices |   |
|   |   | Finances | Disapproval |   |   | Budgetary allocation |   |   |
|   |   | Approval | Losses |   |   |   |   |   |
|   |   | Stationery |   |   |   |   |   |   |
|   |   |   |   |   |   |   |   |   |
| 9 | Anti doping | Personnel | Unqualified staff | Low | High | Timely stock | Training | Training |
|   |   | Stationery | Lack of stock/finaces |   |   | Train existing staff | Best practices |   |
|   |   | Time | Students unrest |   |   |   |   |   |
|   |   | Equipment | Faulty equipment |   |   |   |   |   |
|   |   |   |   |   |   |   |   |   |