

**USER DEPARTMENT:** Directorate of Research Innovation & Extension-DRIE

**QUOTATION NO.:** JOOUST/PQ/RFQ00827/2024/2025

Supplier Name and Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

P.O.Box: \_\_\_\_\_

Email: \_\_\_\_\_

Suppliers Signature: .....

Stamp:



**JARAMOGI OGINGA  
ODINGA UNIVERSITY OF  
SCIENCE AND  
TECHNOLOGY  
REQUEST FOR QUOTATION**

**From: Procurement Department**

**P.O. Box 210-40601-40601**

**057-2501804**

**www.jooust.ac.ke**

**Email:**

**Date: 6/18/2025 4:27:09 PM +03:00**

**PRN/4047**

You are Invited to submit quotation on material listed below

**Note: THIS IS NOT AN ORDER.**

- a) Read the conditions and instructions before quoting.
- b) This quotation should be submitted in a plain wax sealed envelope" Quotation No as ABOVE for the **Supply and delivery of FIRE EXTINGUISHER** .To be addressed to reach the buyer not later than **25/6/2025 at 10:00am** and your quotation should indicate final unit price which includes all cost for **delivery, Discount, Duty and VAT and MUST remain valid for atleast 30 Days.**
- c) Your quotation should include all costs for delivery of goods to **Jaramogi Oginga Odinga University of Science and Technology Central Stores.**
- d) Return one copy and retain the other for your record.
- e) The quotation submitted shall include a declaration that the person will not engage in any corrupt or fraudulent practice (Sec.62 of PP& AD,Act 2015)
- f) The quotation submitted shall include a declaration that the person or his or her subcontractors are not debarred from participating in Procurement proceedings (Sec.62 of PP& AD,Act 2015).
- g) You **MUST** indicate your terms of payment.
- h) Save for " For Official Use Only",all spaces in this quotation **MUST** be filled
- i). Supplier **MUST** attach copies of (**Registration Certificate, Valid Tax Compliance Certificate, Current trading license & Duly filled, signed and Stamped Business Questionnaire.**)

**Authorized by:** Procurement Officer

Description	Unit	Quantity	Unit Price	Total Price	Days to Deliver	Payment Terms	Brand	Country of Origin	Remarks
FIRE EXTINGUISHER 6.0 kg ( foam fire extinguisher)	NUMBER	2							
		<b>TOTAL</b>							

**FOR OFFICIAL USE ONLY**

**OPENING COMMITTEE MEMBERS**

Opened by.....Designation.....Signature..... Date.....

Opened by.....Designation.....Signature..... Date.....

Opened by.....Designation.....Signature..... Date.....

Opened by.....Desihnation.....Signature.....Date.....

**N/B:(a)- CONFIDENTIAL BUSINESS QUESTIONNAIRE MUST BE FILLED IN THE FORMAT PROVIDED**

**CONFIDENTIAL BUSINESS QUESTIONNAIRE**

You are advised that it is a serious offence to give false information on this Form.

**1. COMPANY DETAILS**

a) Business Name.....

b) Location of business premises

Plot No. .... Street/Road .....

Postal Address ..... Tel. No. .... Fax ..... Email .....

Contact Person and Telephone No.....

(Must attach Company Profile)

- c) Nature of business .....
- d) Registration Certificate No. ....(Please attach copy)
- e) Current Trade License No..... (Please attach copy)
- f) PIN No..... (Please attach copy)
- g) Tax Compliance Certificate No..... (Please attach copy)
- h) VAT No.....
- i) Year Established.....
- j) Number of staff employed.....
- k) Payment terms.....Days
- l) Maximum value of business which you can handle at any one time Kshs. ....

2(a). SOLE PROPRIETOR:

Your name in full .....

Age .....

Nationality.....

Country of origin.....

Citizenship details.....

2(b) – Partnership

Give details of partners as follows

Name	Nationality	Citizenship	Details	Shares
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....

(If a Kenyan Citizen, indicate under Citizen Details whether by Birth, Naturalization or Registration)

2(c) – Registered Company:

Private or public .....

State the nominal and issued capital of the company –

Nominal Kshs.....

Issued Kshs.....

Give details of all directors as follows

Name	Nationality	Citizenship	Details	Shares
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....

Date..... Signature of Tenderer.....

If a citizen, indicate under "Citizenship Details" whether by Birth, Naturalization or Registration