



**JARAMOGI OGINGA ODINGA
UNIVERSITY OF SCIENCE AND TECHNOLOGY
OFFICE OF THE REGISTRAR ACADEMIC AFFAIRS**

4th January, 2021

SEMESTER EXAMINATIONS

A. PREAMBLE

The University wishes to inform first year students (Y1S1) as follows regarding the First Semester University Examinations:

B. EXAMINATION REGISTRATION AND EXAM DATES

Students are expected to register online through their student's portal on the following link https://docs.google.com/forms/d/e/1FAIpQLSc_YeDPQ4gkUDJAa454JZKi4gJmfSO3rzMHvGFIEBLiNgb3uw/viewform?vc=0&c=0&w=1&flr=0

Registration ends on Wednesday, 6th January 2021 latest by 5pm. Exams begin on Monday, 11th January 2021. The Examination timetable has been circulated, a copy of the same is on the University Website.

C. EXAMINATION MODE

- i. All examinations shall be taken **online** to avoid any congestion that would contravene Ministry of Health COVID-19 protocols on containment measures.
- ii. The exams may be taken from home. However those who have internet challenges may come into or around the University so as to access available internet facilities.
- iii. All students wishing to take the online exams within the University premises **MUST** register with the respective Schools by sending an email request to the School Deans latest by Wednesday 6th January 2021 for assignment of spaces.

D. FEE CLEARANCE

- i. All students are advised to **CLEAR ALL FEES** in order to sit for the examinations.
- ii. Students are advised to access fee status through the student portal.
- iii. The lists of all cleared and eligible students shall be posted on the University noticeboards and website on Friday, 8th January, 2021.
- iv. Only those who would have cleared fees shall have passwords sent to them from the Centre for e-learning (CfEL) and only such students shall access the examinations.
- v. Those with fee arrears shall not sit for exams and are advised apply for deferment. The deferment forms are available on the University website

E. TRAINING

The Centre for e-learning shall conduct a series of trainings on how to sit for online exams.

F. GROUND RULES FOR CONDUCT OF ONLINE EXAMINATIONS

Ground rules for conduct of online exam is hereby attached for your reference. Please read it thoroughly and do not break any of those rules, failure to which you will be sent to the Students disciplinary committee.

G. ACCOMMODATION

Students who were residing in the University hostels before the Christmas break may continue to occupy the same rooms but have to register at the gate and the Accommodation offices.

Dr. Walter Akuno, PhD
Registrar, Academic Affairs

Copy to: VC, DVC AA, All Deans, CODs, CFO, CSO