



**JARAMOGI OGINGA ODINGA UNIVERSITY OF SCIENCE & TECHNOLOGY**  
**BOARD OF POSTGRADUATE STUDIES**  
*Office of the Director*

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**NOTICE OF INTENTION TO SUBMIT A MASTER/PH.D. DEGREE  
THESIS/PROJECT FOR EXAMINATION**

In conformity with the provisions as contained in clause 3.7(a) of statutes, I/We am/are writing to inform you that Mr./Mrs./Ms..... Who has been pursuing research on “.....” under my/our supervision since.....

Has completed his/her work. This work in my/our considered opinion is worthy of consideration for award of the Ph.D./Masters’ Degree and can be submitted within three months from the date of this letter. I/We request that necessary steps for the appointment of examiners to evaluate the thesis may kindly be taken by the Board.

As desired, six copies of the thesis/project abstract, indicating the title of the study, names, and signatures of the student and supervisors, and the dates signed by all, respectively, are enclosed for consideration by the Board of Postgraduate Studies.

**Student:**

Name.....

Signature.....

Date.....

**Supervisors:**

1. Name.....  
Signature..... Date.....

2. Name.....  
Signature..... Date.....