



**JARAMOGI OGINGA ODONGA UNIVERSITY OF SCIENCE AND TECHNOLOGY  
REQUEST FOR QUOTATION**

**To:**  
**Supplier's Name & Address**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Tel:** \_\_\_\_\_

**Quotation No: JOOUST/NT/Q171/2019/2021**  
**Date issued 11/02/2020**

**From:**  
**JOOUST**  
**P O Box 210 – 40601**  
**BONDO-KENYA**  
**Tel: +254-2501804**  
**Email:vc@jooust.ac.ke**  
**Web: [www.jooust.ac.ke](http://www.jooust.ac.ke)**

PRN 8526

You are invited to submit quotation on materials listed below.

- Notes:**
- THIS IS NOT AN ORDER.** Read the conditions and instructions on reverse before quoting.
  - This quotation should be submitted in a plain wax sealed envelope "Quotation No as **ABOVE** for the **Supply, Delivery and Installation of Green House**. To be addressed to reach the buyer or be placed in the **Quotation box** not later than **25/02/2020 at 10:00 am** and your quotation should indicate final unit price which includes all cost for **delivery, discount, duty and VAT** and **MUST remain valid for at least 30** days.
  - Return the original copy and retain the duplicate for your records.
  - You **MUST** indicate your terms of payment
  - Save for "For Official Use Only ", all spaces in this quotation **MUST** be filled
  - Suppliers **MUST** attach copies of **Registration Certificate, PIN No. and Valid Tax compliance Certificate.**

S. No	Item Description	Unit	Qty Req	Unit Price	Total Price	Days to delivery	Brand	Country of Origin	Terms of payment	Remarks
1.	Single Greenhouse of size 20m x 30m including structure, covering and installation. Covering part consisting of U.V polythene, insect proof net for ventilation and of metallic steel structure.	No	1							

**This part is for official use only.**

Supplier's Signature, stamp and date here below:

Date \_\_\_\_\_

Opened by: 1 \_\_\_\_\_ Designation \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_  
 2 \_\_\_\_\_ Designation \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_  
 3 \_\_\_\_\_ Designation \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_  
 4 \_\_\_\_\_ Designation \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_  
 5 \_\_\_\_\_ Designation \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

**This part is for official use only.**

## CONFIDENTIAL BUSINESS QUESTIONNAIRE

You are advised that it is a serious offence to give false information on this Form.

### 1. COMPANY DETAILS

a) Business Name .....

b) Location of business premises

Plot No. .... Street/Road .....

Postal Address ..... Tel. No. .... Fax ..... Email .....

Contact Person and Telephone No.....

**(Please attach Company Profile)**

c) Nature of business .....

d) Registration Certificate No. .... (Please attach copy)

e) Current Trade License No..... (Please attach copy)

f) PIN No..... (Please attach copy)

g) Tax Compliance Certificate No..... (Please attach copy)

h) VAT No.....

i) Year Established.....

j) Number of staff employed.....

k) Payment terms.....Days

l) Maximum value of business which you can handle at any one time Kshs. ....

m) Valid AGPO/YAGPO certificate if applicable.....(Please attach copy)

**2(a). SOLE PROPRIETOR:**

Your name in full ..... Age.....  
Nationality.....Countryoforigin.....Citizenship.....  
Details.....

**2(b) – Partnership**

Give details of partners as follows

Name	Nationality	Citizenship Details	Shares
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

(If a Kenyan Citizen, indicate under Citizen Details whether by Birth, Naturalization or Registration)

**2(c) – Registered Company:**

Private or public .....

State the nominal and issued capital of the company –

Nominal Kshs. ....

Issued Kshs.....

Give details of all directors as follows

Name	Nationality	Citizenship Details	Shares
.....	.....	.....	.....
.....	.....	.....	.....

.....  
.....

Date..... Signature of Tenderer.....

If a citizen, indicate under "Citizenship Details" whether by Birth, Naturalization or Registration