

To:
Supplier's Name & Address

Tel: _____

REQUEST FOR QUOTATION

Quotation No: UBJ/PQ/A29/67/2023-2024

Date issued: 30/03/2023

From: USAID BORESHA JAMII

P O Box 210 – 40601

BONDO-KENYA

Tel: +254-2501804

Email: ubjprocurement@boreshajamii.or.ke

Web: www.jooust.ac.ke

You are invited to submit quotation on materials listed below.

Notes:

- THIS IS NOT AN ORDER.** Read the conditions and instructions on reverse before quoting.
- This quotation should be submitted in a plain wax sealed envelope "Quotation No as **ABOVE** for the Supply and Delivery of **Branded Diaries** be addressed to **Chief of Party USAID Boresha Jamii to reach not later than April 3rd, 2023, at 10.00 AM. EAT and sent via Email: ubjprocurement@boreshajamii.or.ke** Your quotation should indicate final unit price which includes all cost for **delivery, discount, duty and VAT and MUST remain valid for at least 30 days.**
- Return the original copy and retain the duplicate for your records.
- You **MUST** indicate your terms of payment.
- Save for "For Official Use Only ", all spaces in this quotation **MUST** be filled.

S. No	Item Description	Unit	Qty Req	Unit Price (KES)	Total Price	Days to delivery	Country of Origin	Terms of payment	Remarks
	CURTAINS- To be branded with USAID Logo								
1	Curtain fabric 5mx 1.5m- raincoat material, light blue/light green,	Pcs	6						
2	Curtain fabric 5mx 2m- raincoat material, light blue/light green,		11						
3	Shear- 5mx1,5m	Pcs	6						
4	Shear -5mx2m	Pcs	11						

"Improving Communities"

5	Screens- Water proof material-light clothe	Pcs	20						
	Labor	Service	1						
	TOTAL								

Terms of payment is 30 days.

Supplier's Signature, stamp and date here below:

This part is for official use only.

Opened by:

1. _____ Designation _____ Signature _____ Date _____ Time _____

2. _____ Designation _____ Signature _____ Date _____ Time _____

3. _____ Designation _____ Signature _____ Date _____ Time _____